



2001 Dangerous Waste Annual Report

Your Report must be postmarked no later than March 1, 2002

MAIL TO:

Department of Ecology

PO Box 47658

Olympia, WA 98504-7658

Enclosed is your 2001 Dangerous Waste Annual Report Verification Form (VF). Please read and follow the steps below for completing your VF Form:

PLEASE NOTE THE FOLLOWING:

- ✓ **Carefully review and verify the pre-printed information** on the VF form and mark any changes or corrections in the right hand column.
- ✓ **Mark changes and complete any missing information** using blue or black ink or type.
- ✓ **Indicate your generator status** in question #6. Status is based on the greatest quantity of dangerous waste you generated in any one calendar month or accumulated at any time during 2001.
- ✓ **Was your RCRA Site ID Number Active** during 2001? If your site ID number was active at any time during 2001, you must complete the VF form. Your site ID number remains active until you submit a Form 2 to close it. If your site ID number was active in 2001 but you did not generate any dangerous waste, check the “no regulated dangerous waste generated” box in question #6.
- ✓ **Do not mail your VF form separately** if your facility is required to submit additional information (MQG's, LQG's and TSDR's must submit additional report information either paper form or electronic data files).
- ✓ **Don't forget to sign and date your VF form.**
- ✓ **Complete your VF Form.** Incomplete VF forms cannot be processed and will be returned to you for completion.

VERIFICATION FORM QUESTIONS

This is a question sheet. Record your answers on the Verification Form (VF) (either the pre-printed VF you received from Ecology or a blank VF from Book 1 of the Dangerous Waste Annual Report). Please read all instructions before completing the form.

Site Location Information

If blank or incorrect, complete the missing and/or correct the information in the sections provided.



New NAICS Classification System Code

The U.S. Standard Industrial Classification (SIC) code system is being replaced by the new North American Industry Classification System (NAICS) on the 2001 Dangerous Waste Annual Report Verification Form. NAICS was developed jointly by the U.S., Canada, and Mexico to provide new comparability in statistics about business activity across North America.

Completion of the NAICS codes on the Verification Form is mandatory. Reference the NAICS code section of Book 2: *Guidebook and Codes*. Enter the code that best describes your business product or services rendered at your site in the space provided on the form. *For more detailed information or to compare the bridge between NAIC and SIC codes visit the U.S. Census Bureau website at: www.census.gov/naics.*

Questions 1- 5

Complete any missing information (blank boxes) in the corresponding (b) section on the right.

1. Mailing address

The address where site mail is to be delivered (deliverable mail address).

2. Legal owner

The name/ mailing address/ telephone number of the company/ agency/ corporation that owns the business.

If the ownership changed in 2001, provide the new information in box 2b and check the appropriate boxes.

- ☒ Indicate when in 2001 the ownership change occurred.
- ☒ Indicate which owner you represent (current, previous or both).
- ☒ Indicate if this report covers the waste activity for the entire year or for your company's term of ownership only.



Note: The only time Notification (Form 2) is required if there is a change in activity such as adding treatment by generator activity or to withdraw or cancel a RCRA Site ID number.

3. Land Owner

The name/ mailing address/ telephone number of the owner of the property on which the business is located.

4. Contact for site inspections

The name/mailling address/telephone number of the person for site related questions and inspections.

5. Contact for annual reports

The name/address/telephone number of the authorized person within your company for annual reporting questions and to whom future reports should be sent.

Question 6: Generator Status

6. Generator Status

Indicate your facility's 2001 generator status by checking the appropriate box(s) on the form.

- ☒ **Small quantity generator, no regulated dangerous waste generated, transporter or transfer facilities:** Check this box if your status falls into one of these categories. The VF form is the only document that you need to complete and submit to Ecology in order to satisfy your 2001 Annual Reporting requirements.

For an overview of "What is a Small Quantity Generator?" please refer to publication #96-404 available from Ecology at (360) 407-6752. Information may also be down loaded from Ecology's website at <http://www.ecy.wa.gov/biblio/96404.html>

Medium or large quantity generator: If your status falls in one of these categories you are required to complete and submit the following forms:

- Generation and Management Form (GM)
 - Off-site Identification Form (OI) - if you shipped waste off-site for management in 2001
- ☒ **Treatment, storage, disposal, and recycling facilities (TSDRs):** If your status falls into one of these categories you are required to complete the following forms:
- Generation and Management Form (GM)
 - Off-site Identification Form (OI)
 - Waste Received Form (WR)



To order Book 1 containing GM, OI and WR forms please complete the attached order form.

7. Electronic Data Submittal

If submitting data electronically, indicate method of submission. VF form must be submitted on paper.

8a – 8j. Waste Management Activities – (8h thru 8i)



Waste Management Activities – Check boxes below **ONLY** if they apply to your site. Most of these activities **do not** apply to generators only. Reference the Definitions section of *Book 2: Guidebook and Codes* for further information.

8a. Transportation Activities

- ☒ You transport your own waste off-site (this does not include hiring a business for this service).
- ☒ You transport waste from other facilities for commercial purposes.
- ☒ You own or lease and operate a transfer facility.

Mode of Transportation - Regulations may be obtained from the Federal Highway Administration at (360) 753-9875. Motor Carrier safety regulations; contact the Washington Utilities and Transportation Commission (WUTC) at (360) 753-6423.

8b. Treatment, Storage, Disposal, Recycling (TSDR) Facility

- ☒ For waste generated at this facility – your facility has filed a Part A application or has a Part B permit.
- ☒ For waste generated by other facilities – you are a recycling facility that recycles dangerous waste received from off-site.

Which of the following RCRA permitted activities occur at this facility?

- ☒ Treatment
- ☒ Disposal
- ☒ Storage
- ☒ No longer RCRA-TSD active

8c. Immediate Recycler

- ☒ If you commercially receive and immediately (within a 24-hour period) recycle wastes generated off-site.

8d. Used Oil Fuel Marketer

- ☒ If you market off-specification used oil directly to a burner.
- ☒ If you first claim the used oil meets the used oil specifications.

If either of these boxes are checked, you also need to have notified has a used oil transporter, used oil processor/re-refiner, or off-specification used oil fuel burner, unless you are a used oil generator. (Used oil generators are not required to notify.)

8e. Used Oil Burner – indicate type(s) of combustion device(s) in which off-specification used oil fuel is burned.

- ☒ Utility boiler
- ☒ Industrial boiler
- ☒ Industrial furnace

8f. Used Oil Transporter - indicate type(s) of activity(ies)

- ☒ If you own/operate a used oil transfer facility
- ☒ If you transport used oil

8g. Used Oil Processor/Re-refiner - indicate the type(s) of combustion device(s)

- ☒ If you process used oil

- ☒ If you re-refine used oil

8h. Dangerous Waste Fuel Activity – indicate the type(s) of combustion device(s) if you market dangerous waste fuel or burn dangerous waste fuel on-site.

- ☒ Generator of fuel
☒ Generator marketing to burner
☒ Other marketers (i.e., blender, distributor)
Deferrals/exemptions (in federal register only)

- ☒ Smelter deferral
☒ Small quantity exemption
☒ Other

Burner (indicate type of combustion unit)

- ☒ Utility boiler
☒ Industrial boiler
☒ Industrial furnace

8i. LQHUW (Large Quantity Handler of Universal Waste)

- ☒ Batteries
☒ Mercury containing thermostats
☒ Lamps

A universal waste handler who accumulates 11,000 pounds or more of universal waste (batteries, thermostats, or lamps, calculated collectively) at any time. Lamps have their own LQHUW of 2,200 pounds.

8j. Excluded On-Site Waste Management Activities

- ☒ Permit-by-Rule (PBR – waste managed immediately upon generation and only in on-site PBR units)
☒ Recycling without prior storage or accumulation.

9. Comments

Use the Comment Section on the VF to provide any additional comments, information, or explanations, as necessary. In your comments, always provide the reference to the specific question (e.g. 6a.).

10. Certification

Sign the VF Form. Your form must be submitted to Ecology with the signature, in ink, of an *authorized representative* of your site.

Do not FAX Annual Report documents unless requested

If you need assistance please call Ecology at 1-800-874-2022 (within state) or (360) 407-6170. You may also call your local Ecology Regional Office at the following phone number and ask for assistance from a hazardous waste specialist.

<i>Central Regional Office (located in Yakima)</i>	<i>(509) 575-2490</i>
<i>Eastern Regional Office (located in Spokane)</i>	<i>(509) 456-2926</i>
<i>Northwest Regional Office (located in Bellevue)</i>	<i>(425) 649-7000</i>
<i>Southwest Regional Office (located in Lacey)</i>	<i>(360) 407-6300</i>